



## Sales assistant

<b>Reference:</b>	SALES-INTERNSHIP-JAN-2021
<b>Starting Date:</b>	January 2021
<b>Employment Type:</b>	Internship
<b>Seniority Level:</b>	End-year student

We are looking for a Sales Assistant to support the business development of TrackInsight, by promoting the product offering among professional investors. This is an exceptional opportunity for candidates to join a dynamic high-growth environment and work alongside experts in the industry.

### Our Company

TrackInsight operates a unique global platform dedicated to ETF search, analysis and selection aimed at professional investors. With over 120,000 unique users and 9,000 qualified professional investors using the platform for their day-to-day ETF screening, TrackInsight is recognized as the leading source of independent and reliable information on over 6,200 Exchange Traded Funds listed globally.

### Your Responsibilities

As a Sales Assistant, you will have a direct relationship with our potential clients, helping them fully realize the added value of the platform. You will handle the development of TrackInsight's client portfolio, in collaboration with the sales team and with the support of the TrackInsight experts.

Your responsibilities include:

- Research and generate lists of potential customers
- Schedule business meetings and perform demonstrations of the platform
- Participate in the organisation of conferences and digital events
- Identify growth opportunities and collaborate with colleagues to improve our service offering
- Contribute to the production of sales and marketing materials

### What you need to succeed

We are looking for a **year-end student** enrolled in a master's degree with a finance or sales major. You have Excellent interpersonal and communication skills, and you are able to work in a fast-paced team environment.

Key attributes:

- A passion for primary research and hunger to drive satisfaction for the client end user(s)
- Strong ability to work in a team and good communication skills
- Rigorous, reactive, adaptable and autonomous
- Capacity to meet tight deadline and prioritise tasks
- Excellent Excel skills

### Application Process

Enthusiastic? Please send us your CV and cover letter by email at [careers@trackinsight.com](mailto:careers@trackinsight.com). We are looking forward to meeting you!

### What we offer

All interns are candidates for a long-term position at TrackInsight. We provide our employees with a competitive salary, a working environment using the latest technology, and professional training opportunities.